

# ATS CERTIFICATE 3 GUARANTEE – INFORMATION & DECLARATION FORM



## CERTIFICATE 3 GUARANTEE STUDENT CONTRIBUTION FEE

### TLI31610 Certificate 3 in Warehousing Operations

Student Contributions	Non-Concessional students	Concessional students
TLI31610 Certificate 3 in Warehousing Operations	\$10 per unit \$180 Total	\$2 per unit \$36 Total

Student Contribution Fees represent the total non-government subsidised portion of essential training costs for the participant to undertake the qualification. These fees include tuition, services, materials and all other costs associated with delivering the training and the awarding of the qualification to the participant.

## TRAINING PARTICIPANT ELIGIBILITY (Please tick the applicable boxes)

<input type="checkbox"/>	I do not hold, nor am I undertaking, a certificate level 3 or higher qualification from 1 July 2013 that was completed outside of high school.
<input type="checkbox"/>	I am 15 years of age or older.
<input type="checkbox"/>	I have finished secondary school and I am no longer at school.
<input type="checkbox"/>	I am an Australian or New Zealand citizen permanently residing in Queensland.

## CERTIFICATE 3 GUARANTEE STUDENT CONTRIBUTION REFUND POLICY

Certificate 3 Guarantee Student Contribution refunds must be requested in writing 7 days prior to withdrawal. Withdrawal request must be submitted in writing. This must be signed by the student and, where applicable, the referring JSA.

Payments will be refunded on a unit-by-unit basis for all non-commenced units. Refunds will be processed via Electronic Funds Transfer (EFT) to the nominated account 7 days after the request has been received.

If an offer of a place is withdrawn, or Applied Training Solutions is unable to provide the training program, the learner will receive a full refund on tuition fees paid within 7 days.

## CERTIFICATE 3 GUARANTEE CONCESSION FEE ELIGIBILITY REQUIREMENTS:

(Please Tick the applicable boxes and Provide a Copy of relevant documentation)

<input type="checkbox"/>	I hold a health care concession card or pensioner concession card Card No: _____
<input type="checkbox"/>	I hold an official form under Commonwealth law confirming that I am entitled to concessions under a health care concession card or pensioner concession card Letter Ref No: _____
<input type="checkbox"/>	I am an Aboriginal or Torres Strait Islander person.
<input type="checkbox"/>	I understand that I am only entitled to student concessional rates when a Commonwealth Government agency or Employment Service Provider is <b>not</b> funding my student contribution.



**CERTIFICATE 3 GUARANTEE SINGLE ACCESS / SURVEY**

I \_\_\_\_\_ (Participant Name) understand that I will no longer be eligible for a subsidised training place under the Certificate 3 Guarantee Program once I have completed a Certificate 3 level qualification, and it is a requirement of the Program that I fill out and return a Training and Employment Survey within three months of completing my Qualification.

**JOB SEACH AUSTRALIA REFERRALS**

Referring JSA Name: \_\_\_\_\_

Location: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Has your client previously enrolled in a training course with a different RTO and completed any units of competency?

Yes  No

If yes, please provide details (and attached a signed, certified copy of Academic Transcript or Statement of Attainment)

Funded by JSA

Not funded by JSA

Purchase Order Number or Letter of Authority Ref #: \_\_\_\_\_

**CERTIFICATE 3 DECLARATION ACCEPTANCE:**

Applicants Signature	
Print Name	
Applicant Contact Phone Number (preferably mobile)	
Date	
Parent/Guardian Name (if applicable):	